



भारतीय सूचना प्रौद्योगिकी संस्थान, इलाहाबाद Indian Institute of Information Technology, Allahabad

An Institute of National Importance by Act of Parliament
Deoghat, Jhalwa, Allahabad-211015 (U.P.) INDIA

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Ref no. IIIT-A/Purchase/370/436/2018
Date: 09/10/2018

Enquiry Letter

M/s.
.....
.....
Ph. No.:

Sub: Quotation for SITC of 3 Fit Dia metre clock with hourly bell system.

Enquiry issue date : 09/10/2018
Last submission date : 31/10/2018 upto 12:00 Noon
Opening of Bid : 31/10/2018 at 4:00 PM
EMD Amount : Rs.5,000/- (Five Thousand Only)
through RTGS/NEFT

Dear Sir,

Institute intends "Making SITC of 3 Fit Dia metre clock with hourly bell system" at IIIT-Allahabad for which quotations are invited as per details given in below:-

Sl. No.	Items description	Unit	Qty.	Unit Rate	Amount (Rs.)
	3FT DIA METRE GLASS COVERED DRUM CLOCKS WITH BACK LIGHTING, GPS, SENSOR SYSTEM WITH HOURLY BELL SYSTEM				
1.	DESIGNING: DESIGN, MANUFACTURING, SUPPLY , INSTALLATION OF 3FT DIAMETRE GLASS COVERED DRUM CLOCKS, BACK LIGHTING BASED ON ONE MICROPROCESSED 4 WAY GPS GPS, SENSOR SYSTEM WITH HOURLY BELL SYSTEM AT IIIT-A.				
2.	CLOCK CABINET: The clock cabinet will be made out of steel (ms) sheet metal of 2.2 mm thick and 7"width and rolled to 3ft diameter forming the shape like a round drum. The front portion will be covered with 4mm thick acrylic glass and the dial s will be made of 4 mm thick acrylic translucent sheet with computer cut vinyl clock indices and minute markings. LED MODULES for back lighting will be provided behind the dials for night	sets	04		
3.	LDR FOR SWITCHING ON/OFF THE BACK LIGHTS : An electronic LDR (light dependent resistors) light/dark sensor circuit will be provided to switch on the back lights of the clock during nights, which will switch on the clock led lights when it is dark and switch off during day time when bright .				
4.	CLOCK MECHANISM : The clock mechanism is a stepper motor driven brass geared unit assembled in an aluminium die cast and polyurethane painted enclosure. All the gears are				

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	made of brass and the shafts, bushes and pinions are made of non-ferrous metals like brass and stainless steel(grade 304 and 316)so as to withstand for smooth functioning and non rusting for ever			
5.	CLOCKCONTROLLER: The clock controller is a MICROPROCESSED (Embedded technology)GPS controller receives the timing pulses from the GPS satellites and works on 230v a/c supply converted to 12 v DC supply. During power failure the clock runs on 12v battery for 24 hrs and when the power is resumed it will run on a/c supply and the battery will be under charge. The clock AUTOMATICALLY SETS THE TIME if stopped beyond 24 hrs battery back up when power is resumed. Initially the clock hands will be fixed at 6'O clock position(0,0 setting)and when the RESET push button switch is pressed all the 4 clocks will automatically sets the time to Indian standard time and the hourly bell also sets			
6.	SENSOR FOR ERROR CORRECTION: A proximity metal sensor is fixed in the mechanism which will check the time of the clock every hour when the minute hand is at 12 position. If any error of time is there it will automatically corrects the time. The sensors fixed in mechanisms will correct the error (if any) for the clock every hour. Therefore the clock will be accurate all the time			
7.	CLOCK HANDS: The clock will be provided with minute and hour hand made out of aluminums sheet metal fabrication and dynamically balanced and polyurethane painted.			
8.	BELL SYSTEM: The tower clock is provided with bell system which will chime and ring 1 bell at 1'O clock, 2 bells at 2'Oclock -----and so on. The bell system consists of a built in bell controller with 2 nos cone speakers, 1 no amplifier. The bell can be switched off at 10 pm and switched on at 6 am automatically. The bell system is synchronized with GPS system. So when reset push button switch is pressed the clock bell will automatically sets to the GPS time.			
9.	GAURANTEE: The total clocks are guaranteed for ONE year. During the guarantee period any fault or repair or maintenance is required it will be repaired or replaced on own cost. After the guarantee period it will be charged and the charges will not exceed 10% of the clock cost and that repair will hold one year guarantee. No AMC is required			
Grand Total				

You are requested to submit the quotation by courier/speed post with complete details of specifications, terms & conditions warranty/guarantee etc. **up to 31/10/2018 (12:00 Noon)**. Quotations duly sealed may be dropped in the tender box placed in the office of the Faculty In-Charge Purchase, IIIT-Allahabad. Basic rate, taxes and freight charges etc. must be quoted separately. Quotation should be addressed to **Faculty In-Charge Purchase, IIIT-Allahabad, Deoghat Jhalwa, Allahabad-211015. Kindly mention enquiry reference number, subject, due date contact address etc on envelopes. Incomplete quotation will not be accepted.**

Note:

1. FOR destination IIIT-Allahabad.
2. Preference will be given to the manufacturer/Sole distributor/Dealers. In case of manufacturer, agency should submit the work order /completion certificate of similar nature of work carried out in Governments/ Semi Governments.

OR

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- Contractor should be registered in Central Government in appropriated class like CPWD, MES, PWD etc. (Should be attached documentary evidence).
3. Minimum turnover of the firm should be Rupees Five lakh in last two financial years separately (2015-16 & 2016-2017). (Attach documentary evidence)
 4. The vendor are desired to furnish copies of 02 minimum work orders of Rs. 2.5 Lakh during the financial year 2015-16 & 2016-2017 relating to similar work (Attach documentary evidence).
 5. Quoted rate should be valid at least for 60 days.
 6. Vendors are desired to quote all the items as mentioned above, failing which quotation will not be considered.
 7. The mention quantity is approx quantity; it may decrease/increase upto 10%. The payment will be made as per actual measurement/supply.
 8. Enquiry/tender must be quoted in prescribed format on the letter head of the firm/vendor, otherwise quotation may be rejected.
 9. Work should be completed within 06 weeks from the receipt of the Purchase order. If, the work delayed beyond the stipulated time of completion penalty of 1% per week of total cost may be imposed at the discretion of competent authority. The penalty may be upto 10% of the total cost.
 10. If it is found that items are fake or of sub-standard quality and not conforming to the required specifications, the firm, will have to replace the fake/ sub-standard items with genuine ones immediately but they will also be liable to be blacklisted.
 11. Rate quoted by the firm should not be higher than the MRP/prevaling market rate.
 12. Conditional quotations are liable to be rejected. In the event of acceptance, Director's decision will be final. The rates should be quoted as per our required specifications. The quotation which is not as per our required specifications will not be considered on any ground.
 13. The right to accept or reject any tender/ quotation, partially or wholly, including lowest quotation without assigning any reason whatsoever thereof or incurring any liability thereby is reserved with the Director, IIIT, Allahabad. The Director, also reserves the right to split the tender and place the orders for supply of item(s), mentioned in the enquiry letter on one or more tenderer. The decision of the Director, with regard to enforcement of these terms and conditions herein contained, as a result of breach of these conditions by successful Tenderers, shall be final and the Director, shall not be liable for any damage/liability put forth by the Tenderers at any stage of the transaction arising out of the enforcement of any or all herein contained terms and conditions.
 14. In case the firm fails to complete the job within maximum specified period Institute reserves the right to get the job done by any other firm and the difference of cost if any, will be recovered from the defaulting firm.
 15. Payment will be made within fifteen days after completion of work and satisfactory report. No conditions/clause with regard to interest etc. shall be entertained.
 16. All the documents submitted must be legible and self attested. Otherwise it is likely to be rejected.
 17. In view of wide publicity the details are also available on our web site (www.iiita.ac.in), may be seen.
 18. Details of Bank account of Firm for returned of EMD and/or Performance Security

Bank's Account Holder Name:.....

Type of Account Name:.....

Address of Branch:.....

Account No:.....

IFSC Code:.....
 19. **E.M.D.:** EMD fee should be directly transfer into the bank account (IIIT-A General AC) of Indian Institute of Information Technology Allahabad through RTGS/NEFT and the tender document should be accompanied with the transaction receipt of RTGS/NEFT (Any bid without EMD fee receipt will not be considered). EMD receipt should be enclosed in a separate envelop. No interest shall be paid on Performance Security.
The detail of institute's Bank account is as below;

Account Name: IIITA General AC

Bank Name: Indian Overseas Bank

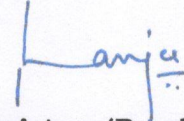
Address: 61, M.G. Marg, Civil Lines, Allahabad

Account No.: 035001000060976

IFSC Code: IOBA0000350

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20. The tender will be opened in the presence of the tenderers or authorized representatives interested to be present on **31/10/2018 at 4:00 PM**. Vendors are requested to submit their authorization letter along with a photocopy of their photo identity card. Please carry the same and an original proof of identity for verification purpose at the time of opening of tender/enquiry.
21. Tenderer should take into account any corrigendum published on the Tender document before submitting their bids. All such corrigendum will be placed on IIIT-A website www.iiita.ac.in. Intending tenderers are advised to visit www.iiita.ac.in for regular update, if any, till the closing date of tender for any corrigendum/ addendum/ amendment IIIT-A will not be responsible for ignorance of corrigendum.
22. For any technical queries, please contact Sh.G. R. Singh, AE (0532-2922034).
23. May feel free to contact Purchase Section through E-mail-info.purchase@iiita.ac.in (Ph. No. : 0532-2922051) for other queries.
24. Kindly quote your Income Tax PAN No./GST No. etc. on the quotation raised by you. If PAN No. not quoted, 20% Tax will be deducted at source.
25. The lowest rate will not be the basis of claim to get the order.
26. All disputes are subject to Jurisdiction of Allahabad Courts.



Assistant Registrar (Purchase)

Read and accepted

**Signature & stamp of Bidder or
Authorized Signatory**